

Annual General Meeting - Chestermere Community Playschool

-Meeting Notes-

Present: President, Vice President, Past Parent, Special Events, Volunteer Coordinator, Secretary, Teachers (Jennifer + Emily), 10 additional families.

Quorum of greater than 15% of membership achieved in accordance to the bylaws (article 8.3).

Teacher's Report

1. A Typical Day at Playschool

- Themes for each month
- Doors Open, one teacher is at the door to greet families to ensure they feel well & sanitize hands + one teacher at the carpet with an activity for the kids to do as they enter the classroom.
- Carpet Time, where they read stories, sing, choose a Helping Hand for the day
- Gym Time, for about 30 minutes each day
- Snack Time, about 10:30-11:00 (AM class) and 2:00-2:30 (PM class). Teaching the kids to pack it in, pack it out to help kids create awareness of packaging. Important for parents to open snack containers at home.
- Centre Time, allows the kids to practice their gross & fine motor skills. Crafts, dramatic play, puzzles, etc.
- Clean Up Time
- Carpet Time, go through any reminders, sing goodbye song as families pickup the kids

2. Importance of Volunteers:

- Help class run & be fun! Keeps the costs down & helps the teachers. Explained what is required from each family depending upon the class the child is enrolled in.

3. Skating:

- Between the months of October to March they will go skating once a month. Adults must stay, but not required to be on the ice. Kids must have a winter sports helmet.

New Business:

- **Rec Centre Memberships + Police Checks:**
 - Reminder to submit your paperwork. All families require Rec Centre memberships by September 30th. Police checks required for anyone volunteering in class.
- **Bylaws:**
 - No updates required
- **Communications:**
 - All communications to families will come through the Secretary, please watch your junk mail just in case.
 - If your child is going to be absent, please call the classroom.
- **Fundraising:**

- Fundraising forms a vital part of our group, reminder to watch the newsletter & bulletin board in the hallway for fundraising opportunities.
- **Financials:**
 - It's been a tough couple of years with COVID restrictions & comfort amongst families. Enrollment has been down, costs have also been down to help balance slightly. Fundraising is important.
- **COVID Concerns:**
 - Wondering if any concerns with number of kids within the classroom. Capacity for the room is 67 people, lots of space & we are within the regulations for even our largest classes (if ever required, school classes not limited).
 - Temperature checks, not relevant as the thermometers were inconsistent & would need a very accurate thermometer. This is not required by AHS.
- **Special Guests:**
 - If any special guests are able to be in class, they will be accommodate in the gym with the guest on stage & kids on floor to ensure proper space is allowed.

Volunteer Positions:

- **The volunteer coordinator helped with matching families up with their positions. 10 hours for the Tuesday/Thursday classes, 15 hours for the Monday/Wednesday/Friday class.**
 - She will send an email with remaining open spots to families
 - There will be a calendar on bulletin board to sign up for in-class spots

Meeting Adjourned: 7:14pm